



ZELIENOPLE PRESCHOOL at Calvin Presbyterian Church REGISTRATION INFORMATION 2023-24 School Year



The Zelienople Preschool (previously Zelienople Nursery School) was established over 55 years ago. Many of our former students now send their own children to ZP and we are proud of our reputable history and the successful foundation we have helped to provide within the community. We are affiliated with Calvin Presbyterian Church in Zelienople. We are state-licensed and our teachers are state-certified and have all required clearances. We are happy you are interested in being part of the ZP family and welcome you to get to know us better. Please feel free to contact the school and/or staff with any questions you may have.

Zelienople Preschool
Attention: Registration
415 East Grandview Ave
Zelienople, PA 16063

Other forms of contact:
724-452-7560 ext. 13
Registration Email: zeliepreschool.register@gmail.com
Website: www.ZeliePreschool.com

Our Programs

3-Year-Old Program

(Must be 3 & fully potty-trained by Sept. 1, 2023)
Up to 16 students per class/1 teacher & 1 aide
*3 AM Class – 9:30-11:30
Thursday & Friday
*3 PM Class – 12:30-2:30
Thursday & Friday
3's Monthly Tuition (2 days/week) is \$110

Transitional 4-Year-Old Program

(Must be 4 & potty-trained by Sept. 1, 2023)
[Geared toward children with no previous preschool experience or those with Spring or Summer 2019 birthdays.]
****Please speak with us if interested in this option.****
Up to 12 students per class/1 teacher & 1 aide
*T-4 AM Class – 9:00-11:30
Tuesday & Wednesday
T-4's Monthly Tuition (2 days/week) is \$125

4-Year-Old Program

(Must be 4 & potty-trained by Sept. 1, 2023)
Up to 19 students per class/1 teacher & 1 aide
*4 AM Class – 9:00-11:30
Monday-Wednesday
*4 PM Class – 12:30-3:00
Monday-Wednesday
4's Monthly Tuition (3 days/week) is \$140

School Year: You will be provided with a school calendar a few weeks prior to the start of school. School will begin close to Labor Day and end prior to Memorial Day. We closely follow a typical public school year calendar.

Immunizations: All children are required to be immunized and submit a current immunization document. We do not accept Immunization Waivers. (Covid-19 immunization will be subject to current practice as of Sept. 1, 2022 and as mandated by the state of PA regulations, if applicable.)

Tuition: All families are required to sign a Tuition Contract so that you understand our procedures and penalties. Please see our Tuition Contract for further details regarding tuition policies and procedures.

Registration Process – Please Read All Steps

- Submit Zelienople Preschool Registration Packet (pages follow). *Please print only from a laptop. The form layout is not compatible from a mobile device.*
- Submit \$50 Non-Refundable Registration Fee payable to “Zelienople Preschool” (please note: “Registration” in Memo Field)
- Submit First Month’s Tuition Fee payable to “Zelienople Preschool” (please note “September Tuition” in Memo Field) (Returning student fees will be billed through Brightwheel in May). This fee is refundable if a student withdraws prior to July 1st, 2023. Withdrawals after July 1st will forfeit this fee.

You will be notified when your child has secured a position in one of our classes. If the requested class is filled, you will be contacted about enrolling in another class and/or joining the waiting list. Please allow a few weeks for us to contact you.

- Submit Doctor’s Signed Immunization Form (any doctor-issued form is acceptable) This form must be submitted by August 31st.
Please Note: ALL students MUST be immunized. We DO NOT accept Immunization Waivers. See note above regarding Covid-19 vaccines.

We’re looking forward to having your child and family as part of the ZP family. If you have any questions regarding our program, please feel free to contact us.

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continue to the following pages.)**



ZELIENOPLE PRESCHOOL REGISTRATION FORM 2023-24 School Year



Preferred Class: 3-Year-Old (Must be 3 by September 1, 2023) AM ___ PM ___ No preference ___ Waitlist OK ___
(not guaranteed)

Transitional 4-Year-Old **Please speak to a teacher prior to selecting this option**
2 days/week (Must be 4 by Sept. 1, 2023) AM ___ Waitlist OK ___

4-Year-Old
3 days/week (Must be 4 by Sept. 1, 2023) AM ___ PM ___ No preference ___ Waitlist OK ___

Child's Name _____
(Last) (First) (Middle)

Birthdate _____ (circle one) **Male** **Female**

Contact Email(s) _____

Address _____
(Street Address) (City & State) (Zip Code)

School District Child Resides In/Will Attend _____

Child Resides With: Both Parents Together ___ Mom ___ Dad ___ Split Custody ___

Guardian (please detail) _____

Primary Parent Contact Name _____ Phone _____

Secondary Parent Contact Name _____ Phone _____

Emergency Contact #1: Name & Relationship _____
Phone(s) _____

Emergency Contact #2: Name & Relationship _____
Phone(s) _____

**** I hereby grant permission to send my child to the closest hospital, in case of emergency, with notification by the school. I assume responsibility for payment of all emergency services in this event.**

(signature) Date _____

****I agree that the School Employees and Board Members shall in no way be held responsible or liable for any injuries suffered by my child while engaged in school activities.**

(signature) Date _____

How did you hear about our school? _____

Has any other family member attended our school (or Zelienople Nursery School)? _____

Registration Fee is \$50 (Non-Refundable)
First Month Tuition (see Pg. 1 of packet for amount) (Non-Refundable after July 1st)
Fees MUST accompany this form in order for registration to be considered complete.

Please return completed registration forms & fees payable to ZP:
Zelienople Preschool
Attn.: Registration
415 East Grandview Ave.
Zelienople, PA 16063



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ZELIENOPLE PRESCHOOL
at Calvin Presbyterian Church
REGISTRATION INFORMATION
STUDENT INFORMATION FORM
2023-24 School Year



Student's Full Given Name: _____

Name you'd like your child to primarily be called (ex: Johnny or Johnathan?): _____

Date of Birth: _____

I believe my child is _____ Right-handed _____ Left-handed _____ Uses Both _____ Not Sure

Child lives with _____ Both _____ Split Custody _____ Mom _____ Dad _____ Guardian

Have you had a child attend **our** school before (or yourself)? If so, who?

Has your child had **any previous preschool** or other learning experience(s)? _____ Yes _____ No

If so, where/what type, etc. _____

Names & Ages of Siblings (as of Sept. 1, 2023): _____

Parent/Guardian 1: _____

Occupation/Employer: _____

Parent/Guardian 2: _____

Occupation/Employer: _____





ZELIENOPLE PRESCHOOL
at Calvin Presbyterian Church
REGISTRATION INFORMATION
STUDENT INFORMATION FORM
2023-24 School Year



Please note any **food allergies** or other allergies we may need to be aware of _____

If your child currently has an **IEP** in place or is currently **receiving early intervention services**, please describe here. (Type of services, diagnosis, current provider, etc.) _____

If you have any **specific** concerns about your child's learning abilities or developmental delays, please describe here. _____

If your child was a **preemie**, has had or is currently experiencing any significant health issues which may impact their physical or cognitive development, or has any other special needs please describe here.

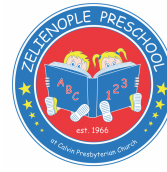
Please describe any **significant family situations** of which you think we should be aware (custody issues, recent death, other family changes or unique living situation, etc.) _____

Any other information you think we should know about your child _____





ZELIENOPLE PRESCHOOL 2023-24 TUITION CONTRACT



- **Tuition for the 3-year-old class:** Tuition is at a rate of **\$110.00 per month** September through May. This is a total of \$990 for the entire school year. Each month's payment is due the first of the preceding month, with the exception of September's tuition, which is due at the time of registration. (ie: tuition for October is due September 1st and tuition for May is due April 1st, etc.)
- **Tuition for the Transitional 4's class (T-4's):** Tuition is at a rate of **\$125.00 per month** September through May. This is a total of \$1125 for the entire school year. Each month's payment is due the first of the preceding month, with the exception of September's tuition, which is due at the time of registration. (ie: tuition for October is due September 1st and tuition for May is due April 1st, etc.)
- **Tuition for the 4-year-old class:** Tuition is at a rate of **\$140.00 per month** September through May. This is a total of \$1260 for the entire school year. Each month's payment is due the first of the preceding month, with the exception of September's tuition, which is due at the time of registration. (ie: tuition for October is due September 1st and tuition for May is due April 1st, etc.)
- **Late Payment:** We will offer a small grace period for payments, to allow for schedule conveniences, as long as late payments do not become a recurring problem. However, in the event that the monthly payment is not received **by the 5th of each month** (a 5-day late allowance), I will be charged a \$5.00 late fee. If the tuition is not paid by the last day of the month, my/our child will not be permitted to attend school until both the late fee and the monthly tuition payment are paid in full or a payment plan is made with the Board of Directors. (Please note, this may mean that two months' worth of tuition is due together.) For recurring offenders, after 2 months of paying the \$5.00 late fee, this amount will increase to \$10.00 each subsequent month I am late. In the event tuition is not paid by the end of the month, a payment plan must be made with the Board of Directors to cover all monies owed to Zelienople Preschool at Calvin Church and to insure continued enrollment of my/our child. Any check returned from our bank is subject to a \$30.00 NSF charge.
- **Withdrawal:** If a child is withdrawn from school for any reason, a written notice of the withdrawal must be submitted to the school. If written notice is given by the 15th of the month, the month's tuition will be refunded. If we are given less than 2 weeks' notice, then the following month will not be refunded. Example: If notice is given by November 15th, the tuition collected on November 5th (December's tuition) will be refunded. If notice is given after November 15th, then that month will not be refunded. [The exception is September's tuition. If a child withdraws before July 1st, the September tuition will be refunded. After July 1st, it is forfeited.]

Because your monthly payment is an installment of the total tuition, there is no adjustment of tuition when my/our child is absent from school or for school holidays or school cancellations.



Please see reverse for signature areas....



**ZELIENOPLE PRESCHOOL
2023-24
TUITION CONTRACT**



I hereby enroll my child (Name) _____ in the Zelienople Preschool at Calvin Church and agree to pay the full tuition amount in accordance with the terms stated herein on the reverse side of this page, in a timely manner, incurring all stated fees in the event of delayed payment. I understand that my child will not be permitted to attend school if my account is not up-to-date.

Furthermore, I hereby request to enroll my child in the following class and understand that I am responsible for the full tuition and any other fees or fines levied by the Board of Directors of Zelienople Preschool and/or Calvin Church.

_____ 3-year-old class (2 days/week) @ \$110 per month tuition

_____ Transitional 4's (2 days/week) class @ \$125 per month tuition

_____ 4-year-old class (3 days/week) @ \$140 per month tuition

**There is a sibling discount of 10% for the second sibling from a household if attending in the same year.*

_____ Date: _____
(Legal Signature of Financially Responsible Parent or Guardian)

_____ Phone: _____
(Printed Name of Financially Responsible Parent or Guardian)

**The parent or guardian of the child enrolled must sign this contract.
A copy of this contract will be returned to you at the onset of the school year.**

***Please Note: If your child also enrolls in a Pre-K or Enrichment Class, there will be a separate contract & fee for that class.*